

# CAL POLY

## OFFICE OF THE REGISTRAR

### Former Student Evaluation Request

This request is intended for former Cal Poly students who have not been awarded a degree and would like an evaluation. The evaluation you will receive will be an updated curriculum sheet showing any remaining degree requirements.

Name: \_\_\_\_\_ Student ID#: \_\_\_\_\_

Former Name: \_\_\_\_\_ Major: \_\_\_\_\_

Birth Date: \_\_\_\_\_ Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Last Quarter Attended: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Other Institutions Attended	Dates Attended
_____	_____
_____	_____
_____	_____
_____	_____

I certify under penalty of perjury under the laws of California that I have provided complete, authentic and unaltered records that pertain to me.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
City & County

\_\_\_\_\_  
Date

Please submit this form to the Evaluations Unit. At the same time, and in the same envelope with this form, please include unopened official current transcripts from any other institutions you have attended both prior to your attendance at Cal Poly, and after. You do not need to include a Cal Poly transcript. Updated transcripts must be received in order to process your request. Transcripts on file can not be older than two years. It may take 6-8 weeks to process a former student evaluation request. The evaluation will be sent to your mailing or email address when it is complete.

Send To: Office of Academic Records  
Attn: Evaluations  
Cal Poly State University  
1 Grand Ave.  
San Luis Obispo, CA 93407-0033